

**Army Research Laboratory
Portable Electronic Device (PED) Request Form**

Visitor PED

Personal PED

Non-Standard PED

ARL Representative Information:

ARL Representative: Kang Xu

Phone Number: (301) 394 - 0321

Directorate: SEDD

Office Symbol: RDRL-SED-C

PED Information:

Make:

Model:

Reason why the PED is required within the ARL facility:

Will it need a network connection? Yes No

If a network connection is required please state what connection is required and why:

n/a

Location Information:

Areas being used/visited: Building 205 Auditorium

Will any classified support be required? Yes No

Only Required for Visitor PED

Visitor Information:

Visitor:

Organization:

Dates and Times Visiting: 25 November 2014 0700-1700

Special Identification: (VIP, SES, etc)

Is the visitor a U.S. Citizen? Yes No

Is the PED owned by a U.S. Government agency? Yes No

Is the PED accredited by a U.S. Government agency? Yes No

- If a network connection is required the accreditation paperwork must be included.

Only Required for Non-Standard PED

Was it issued by ARL? Yes No

If not who purchased the PED?

Once completed this form needs to be sent to: usarmy.adelphi.arl.list.ped@mail.mil within **3 business days** of visit.

It must be submitted by the ARL Representative to be considered.

Personal and Non-Standard PED:

A memorandum will also need to be attached from the requestor, through their Directorate Chain-of-Command, to the Chief Information Officer (CIO) that includes the justification for why a Government owned solution cannot provide the same functionality.

Security Office signature is not required for this request



Click to Sign

Security Office

Date



Click to Sign

IAM Office

Date